

**Troy Council Meeting  
Council Chambers  
March 16, 2016  
7:00 pm**

Present: Mayor, Darren Coldwell, Council: Crystal Denton, Joe Arts, Dallas Carr, Kimberly Rowse, and City Clerk Tracy Rebo.

Mayor Darren Coldwell brought the meeting to order at 7:00 pm. and led the pledge of allegiance.

**GUESTS:** Ron Rebo, John Clogston, and Donna White

**PUBLIC COMMENTS: Items not on agenda –** Community representative, Donna White, for Kootenai Valley Head Start; gave a brief description of the program. White also conveyed thanks from Head Start to the community and businesses for their support. She informed of an anticipated mini federal review that is expected to go well. White asked that if there were questions or comments regarding community events or happenings that the City would like to be taken back to the program, to let her know.

**MINUTES:** The Minutes of February 2016 were presented. There were no corrections. **Motion** to approve the minutes of February 11, 2016 was made by Joe Arts and Kimberly Rowse seconded. **Motion Carried.** Kimberly Rowse made a **Motion** to approve the Minutes of February 17, 2016 and Dallas Carr seconded. **Motion Carried.**

**DEPARTMENT REPORTS:** Mayor Coldwell brought up training for clerks and advised that the Deputy Clerk would like to also attend the MLCT-FOA training in Billings. She will be putting in for a scholarship. He added that hopefully the City will get some reimbursement as the training budget is sparse for this department. Mayor Coldwell updated Council and public on the newly purchased trees, benches, and bike racks. He also brought attention to the new flag pole installed at the museum. They were all purchased with funds from a private donor. Kimberly Rowse asked questions regarding the EP in the Newspaper.

**NEW BUSINESS:**

**BUSINESS LICENSES:** *Steve Curl* Contractor, Not present. It was explained that Curl does concrete work out of the Libby Area. He will have some Troy jobs this year. . A **Motion** to approve the 2016 Business License for *Steve Curl* was made by Dallas Carr and seconded by Joe Arts. **Motion Carried.**

*J.T. Automotive*, Automotive repairs and sales. Owner: James Thill, Location: 129 Pike Dr. in Troy. Thill was not present, but had spoken with the Mayor. Coldwell advised that Thill is in the process of getting his State License as well. A **Motion** to approve the 2016 Business License for *J.T. Automotive* was made by Joe Arts and seconded by Dallas Carr. **Motion Carried.**

*Masters Touch Electric Corp*, Electric Contractor formerly Strom Electric. Owner: Ron Miller, Location: 232 Farm to Market Rd. in Libby. Miller was not present. It was a consensus that he was previously licensed in Troy under Strom Electric, so there were no objections. A **Motion** to approve the 2016 Business License for *Masters Touch*

*Electric Corporation* was made by Kimberly Rowse and seconded by Joe Arts. **Motion Carried.**

**CONTRACT AMENDMENT No.2 – RPA:** Mayor Coldwell updated Council on needed contractual changes for the Water Project down Mineral Avenue. This lets RPA, our engineering firm, continue to assist us. He added; that since the project is under an \$80,000 project, the City didn't have to go through the entire bidding process. It was sent out to three local contractors. Joe Arts made a **Motion** to approve the No. 2 Amendment to RPA contract and it was seconded by Kimberly Rowse. **Motion Carried**

**RESOLUTION No 2016-716: Declaration of Patrol Vehicles:** Mayor Darren Coldwell explained why he would like to declared the three patrol vehicles as Surplus. Rowse asked if they were still equipped. Coldwell answered yes. He added that they can only be sold to other police departments in the condition they are in. Dallas Carr made a **Motion** to approve Resolution No. 2016-716 declaring the two Ford Explorers and one Crown Victoria as surplus items. Kimberly Rowse seconded and **Motion Carried.**

**JANITORIAL SERVICES:** Mayor Coldwell brought attention to the comparison in the Council packet that gave the breakdown differences between hiring a cleaning service or an employee. Discussion followed. Coldwell explained that it can be written up for a yearly contract with review after 90 days. Kimberly Rowse made a **Motion** to approve the contract, with Annie's Professional Cleaning Service LLC. with the suggested provisions. Dallas Carr seconded. **Motion Carried.**

**CONTRACT APPROVAL- CLEAResult:** It was explained that this was basically a renewal for the company that submits the residential forms necessary to get approval for the BPA rebates. Joe Arts Made the **Motion** to approve the Contract for CLEAResult, and Kimberly Rowse seconded. **Motion Carried.**

**ORDINANCE No 2016-717 – Swimming Pool/Spa:** Mayor Coldwell explained that this may not pertain to us at the moment, but since the State adopted this, we need to include it as well. Mayor Coldwell read aloud Ordinance No. 2016-717. A **Motion** to approve the first reading of Ordinance No 2016-717 was made by Kimberly Rowse and Joe Arts seconded. **Motion Carried.**

**RESOLUTION No 2016-718 – Changing Per Diem:** Mayor Coldwell brought up the need to increase allowance for cost of meals. He explained that it is federal rate and not very often that the staff gets per diem. Mileage will stay at .45 / mile as gas prices are low. A **Motion** was made to approve Resolution No. 2016-718 by Dallas Carr and seconded by Kimberly Rowse. **Motion Carried.**

**OLD BUSINESS:**

**ORDINANCE No. 2016-715 – Mayor Qualifications:** Mayor Coldwell reminded Council of previous discussions regarding the needed updates recommended by Attorney Charles Evans and current City Attorney Clif Haden. Coldwell read the Ordinance aloud. Kimberly Rowse made the **Motion** to approve the first reading of the Ordinance No. 2016-715 and Joe Arts seconded. **Motion Carried.**

**CONTRACT APPROVAL – DOT/DUI Mini Grant:** Mayor informed that Chief McLeod received a grant for large events, so it will pay overtime for times like July 4<sup>th</sup> events. It

includes an electronic speed sign from the Department of Transportation. This requires a signed contract. Kimberly Rows made the **Motion** to approve the contract and Joe Arts seconded. **Motion Carried.**

**DNRC-RD AGREEMENT – Approval Loan/Grant/Security Agreement for PD Equipment Grant/Loan:** Coldwell explained that this was the equipment grant that Rebo applied for and the finalization wasn't ready as expected and recommended to table the agreement until the next regularly scheduled business meeting. Kimberly Rowse made the **Motion to Table** the DNRC-RD agreement until April 20<sup>th</sup> 2016. Dallas Carr seconded. **Motion Carried.**

**CLAIMS:** Mayor Coldwell presented claims and asked for discussion. Coldwell explained the DNRC \$65,000 claim. It is the sewer refinanced loan payment. Carr asked what General Fire Apprentice claim was about. Rebo explained it was for the fire department's supplies. Kimberly brought up the claim paying for the Clerk training and the possibility of reimbursement. Coldwell brought up the City Attorney claim being more than the normal monthly costs due to the time spent with McDougal. John Clogston asked about the purchases of benches. Coldwell explained that they were purchased with donated funds from a private donor. Kimberly Rowse made the **Motion** to approve claims in the amount of \$166,623.63 and Dallas Carr seconded. **Motion Carried.**

**PUBLIC COMMENTS: Items on agenda – None**

**Motion** to adjourn at 7:48 pm was made by Joe Arts, second by Kimberly Rowse. **Motion Carried.**

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Darren Coldwell, Mayor

ATTEST:

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Tracy Rebo, City Clerk/Treasurer